

Jarvis Cutting Tools

Rochester, NH

JOB DESCRIPTION

TITLE: Maintenance

PRIMARY RESPONSIBILITIES

Responsibilities include Maintenance Leadman, Maintenance Mechanics and Electricians.

- Ensure the safety and proper operation of equipment by performing scheduled preventive maintenance in a timely manner.
- Prioritizing repair and maintenance activities to minimize downtime and lost production.
- Ensuring that proper safety precautions are utilized, i.e: Lockout Tag out, Safety guards installed, containment and disposal of hazardous waste
- Use of appropriate measuring devices, replacement parts and repair methods

ACCOUNTABILITIES/ SCOPE

Interfaces: Predominantly company personnel, but varies depending on work area.

People Managed: None.

Decisions: Establish own work plan and priorities, following standard procedures, to assure timely completion of assigned work.

Impact of Error: Error may cause injury or harm to personnel and or production equipment and facilities.

Job Title: 1st. Shift Maintenance Technician / M-F / on-site Rochester, NH

- Primary Skills: Repair, install, troubleshoot production equipment.
- Maintenance Tech will be required to perform technical maintenance, repair and installation functions according to safety and company guidelines.
- Position will preventatively maintain, troubleshoot, repair and replace defective equipment, including complex production equipment and safety equipment.
- Electrical, programmable controllers, pneumatic and hydraulic systems are involved.
- The ability to read and understand various prints and schematics is required.
- Position will be responsible for requisitioning inventory and controlling appropriate parts.
- Technician will team with production staff to encourage correct use and care of all equipment.
- In addition, technician will also perform maintenance checks on building and equipment.
- Maintenance technician will also be required to keep appropriate maintenance and repair logs.

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Pay Rate: [\$28-\$33] Salary is commensurate with experience. Our benefits include medical, dental, and life insurance, a 401K plan, paid vacations, and paid holidays.

KNOWLEDGE/ SKILLS

Business 20%

Knowledge of company objectives.
Knowledge of company product and applications.
Knowledge of company guidelines and procedures.
Knowledge of production processes related to machined parts

Interpersonal 20%

Good oral and written communication skills.
Ability to take direction and complete projects in a timely manner.

Technical 60%

Knowledge of Safety Requirements: Lockout Tag Out Procedures
Knowledge of Mechanical/Electrical Repair

EDUCATION/ EXPERIENCE

High School diploma or equivalent, additional technical certificate as appropriate